



**MINUTES
FROM THE MEETING
OF THE MAIDEN BEECH ACADEMY
LOCAL GOVERNING BODY
HELD ON
THURSDAY 8 OCTOBER 2020
AT 6.00pm VIA TEAMS**

Actions from Maiden Beech Academy LGB on 8 October 2020

Item Reference	Action	Person Responsible	Date raised
1.4	JJ to get in touch with colleagues to ascertain if anyone would be interested in being a temp link SEN Governor.	JJ	08/10/20
1.9	CW to share his notes from Quality of Education committee meeting with Governors	CW	02/07/20
1.9	CW to check the Single Equity Policy has been placed onto the school website.	CW	08/10/20
1.9	NM to advise BDC when the commitment was made for the roofing project and the figure involved.	NM	26/03/2020
	NM to ascertain from the ESFA whether the Financial Statements could be signed electronically.	NM	02/07/20
	NM will outline Governors concerns and request reassurance on what measures have been put in place. Governors would also like to know if an IT audit will be regularly undertaken to ensure good practice takes place.	NM	02/07/20
1.9	CW to find out how many pupils have engaged with online teaching and report to LGB at the next meeting. CW advised it had been difficult to obtain the necessary data on this. CW will therefore see if IT can help access this data.	CW	02/07/20
1.9	CW to share ADP at next meeting on 26 November 2020	CW	10/09/2020
3.0	FD to arrange a meeting and advise Governors.	FD	08/10/20



MINUTES
FROM THE MEETING OF THE MAIDEN BEECH
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Chair – Jonathan James; HT- Head Teacher – Carl Winch;

Members

✓	Jonathan James	(JJ)	Chair
✓	Flossie McGhee	(FM)	
✓	Neville Mapstone	(NM)	
✓	Debbie Wakeman	(DW)	
✓	Carl Winch	(CW)	(Head Teacher)

In Attendance

✓	Fran Davis	(FD)	(Clerk)
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✓ those present

1. Procedural Matters

1.1 Apologies for absence and acceptance/non-acceptance

All Governors were present at the meeting

1.2 Declarations of Interest – new forms

New forms have been issued and Governors were asked to complete these and return to FD.

1.3 Election of Vice Chair

Neville Mapstone was elected as Vice Chair. DW proposed and CW seconded the proposal.

1.4 Election of Officers

- 1.4.1 Safeguarding – DW
- 1.4.2 SEN
- 1.4.3 H&S

The SEN and H&S Governors were not elected. It was felt best to wait until the parent vacancies had been filled to appoint these officers. CW advised it was important to have a SEN Governor overseeing this area as the SEN teacher had just resigned. There

was a discussion on the implications of the loss of the SEN teacher. The Chair offered to get in touch with colleagues to see if help could be made available to MBA LGB.

Action – JJ to get in touch with colleagues to ascertain if anyone would be interested in being a temp link SEN Governor.

JJ

1.5 Governor training

- 'Plan, Do, Review' approach that was given by AB
- Ofsted Ready – similar to one offered by TG last year
- Linking Governors up with Trust Leads for the roles in Safeguarding, SEN and H&S

It was advised the Trust would be arranging central training for Governors across all academies and this would be drop in sessions which could be joined if wished.

1.6 Code of Conduct

Governors confirmed they had read and agreed to the this

1.7 KCSiE (part 2)

Governors confirmed they had read and understood this

1.8 Minutes from last meetings on

The Chair approved the Minutes were accurate and these would be signed by possible.

1.9 Matters arising not contained elsewhere on this agenda

Actions Outstanding:

- CW to share his notes from Quality of Education committee meeting with Governors. – **Outstanding**
- CW to arrange for Single Equity Policy to be updated in line with the Trust policy – **Completed.**

CW

Action - CW to check the Single Equity Policy has been placed onto the school website.

CW

- NM to advice BDC (This was the accountant – Ben) when the commitment was made for the roofing project and the figure involved - **Outstanding.**

NM

- NM to ascertain from the ESFA whether the Financial Statements could be signed electronically – **Outstanding.**

NM

- CW to find out how many pupils have engaged with online teaching and report to LGB at the next meeting. – **Outstanding** – CW advised it had been difficult to obtain the necessary data on this. CW will see if IT can help access this data.

CW

- NM will outline Governors concerns and request reassurance on what measures have been put in place. Governors would also like to know if an IT audit will be regularly undertaken to ensure good practice takes place - **Outstanding.**
- CW to share ADP at next meeting on 26 November 2020. - CW advised a meeting will take place to discuss this document with TG and the final version will be available for Governors at the November LGB meeting.

NM

CW

2. School reorganisation Crewkerne and Ilminster

CW shared the proposal that was discussed on Monday 5 Oct extraordinary meeting with Governors who had been unable to attend.

- There was a meeting on Tuesday 6 Oct to advise all staff about the proposed changes to the area. Only 1 member of staff had not been able to attend who is on maternity leave. CW to do a courtesy call to her.
- Most of the loss will be for teaching although the LA will ring fence jobs in the area so that local staff are always first in line to be appointed.
- General feeling after the meeting was one of anger at the timing of the proposals and not many teachers were keen to work at another school.
- CW is concerned for staff well being in these already difficult times.
- The next step is to wait for the SCC decision and if this does proceed look at how we fully engage with this consultation.
- Parents have been fully advised of the situation.

It was noted by the Chair that the LA had not had a very detailed communications plan which was why each school had had a different time and format for informing parents.

- It was suggested at a parent consultation that MBA could become a secondary school but Amelia Walker had advised MBA did not have the capacity. This is incorrect as we could take up to 800 pupils. There was concern raised at the meeting that Crewkerne is not able to support three primary schools
- CW had a conversation with St Bartholomew's (St Barts) concerning a proposal for MBA to become a junior school and St Barts an infant school with possibly a view to them joining the Trust as well. However, St Bart's have decided to become a primary school.
- First schools have reservations on this proposal as their PAN will be reduced and they will struggle to survive.

A Governor felt strongly that the timing of this change was awful and it feels deliberate in the hope this will be pushed through as people as so busy.

It was asked if MBA have to put these changes through if we are part of a Trust.

CW advised we do not have to change but if we do not we cannot compete as the only middle school and it would be hugely detrimental to the education of our children.

It was asked if the Unions had been informed

CW was not sure but understood Unison had not been informed yet.

It was asked about the risk of staff leaving the school during this turbulent time

Yes, there is a real worry this could cause massive instability for the next 3-5 years as the best staff will leave then we will have to backfill. Quality of applications is likely to be low due to changes in school age structure. This will lead to standards dropping in the interim.

It was asked about the timeline

The SCC will be asked on 21 October whether the proposal can be put to the community. If this is agreed, response will be accepted from 2 November to 11 December 2020.

CW advised he is concerned that the transition model needs more detail i.e there could be mixed aged children on site, reception and Year 8.

It was asked about the cost implementation for these changes and who will be funding this.

CW did not know for certain but it was thought this would come from the LA.

It was asked if there had been any press release concerning this proposal

CW advised only by the LA.

It was felt proper representation could be made through the media/MP's etc however it was agreed this should not be instigated until after the SCC decision on 21 October.

It was felt that MBA should have a plan on how to proceed if the decision to move ahead is agreed.

3 **Date of next meeting:**

It was suggested it would be useful to have a meeting at the beginning of November to update Governors on the school reorganisation.

Action - FD to arrange a meeting and advise Governors.

FD